



MALMESBURY TOWN COUNCIL

Town Hall
Cross Hayes
Malmesbury

22nd October 2025

(LOCAL GOVERNMENT ACT 1972)

To all members of Malmesbury Town Council

Cllr S James	Cllr R Hastings	Cllr J Akhtar	Cllr M Akhtar
Cllr M Crawford-Price	Cllr S D'Arcy	Cllr K Drake	Cllr P Exton
Cllr G Grant	Cllr H Hughes	Cllr RP Jones	Cllr W Jones
Cllr J Paget	Cllr K Power	Cllr R Sanderson	Cllr I Wallis
Cllr O Wallis			

You are summoned to the next Meeting of **Malmesbury Town Council** to be held in the Town Hall on Tuesday 28th October 2025 , commencing at 7.00pm.

Claire Mann
Town Clerk

****Members of the Public welcome****

Minutes' Reflection ahead of meeting.

Mayor's Announcements

A G E N D A

1. To receive declarations of interest
2. To receive apologies for absence.
3. Public participation on items of business included on the agenda.
4. To receive an update from the Town Clerk on correspondence in the last month.
5. To receive and adopt the minutes of the Full Council meetings held on the 16th September and 2nd October 2025.
6. To receive and note the minutes of the Policy & Resources meeting held on the 9th September 2025
7. To receive and note the minutes of the Planning & Environment meetings held on the 2nd and 23rd September 2025
8. To receive and note the minutes of the Town Hall & Facilities meeting held on 4th September 2025.

9. To receive and note the minutes of the Community Engagement & Town Promotion meeting held on 11th September 2025
10. To receive and note the minutes of the Burial meeting held on 3rd July 2025
11. To consider and approve Terms of Reference for Asset Acquisition working group.
12. To consider and approve Terms of Reference for Neighbourhood Plan working group.
13. To receive an update on the Terms of Reference for Town Centre Open Spaces and High Street Regeneration working group.
14. To note Conclusion of Audit from External auditor.
15. To note and consider report from Cllr Drake on Councillor access to digital Council files.
16. To receive an update from representatives of Malmesbury Town Council on the following organisations;
 - i. **Wiltshire Association of Local Councils & Society of Local Council Clerks** (Town Clerk/Chair of P&R)
 - ii. **Malmesbury Conservation Group** (Cllr Power)
 - iii. **Malmesbury Town Team** (Cllr Drake)
 - iv. **Malmesbury and District Twinning Association** (Cllr Exton)
 - v. **Operational Flood Group** (Cllr D'Arcy)
 - vi. **Local Highways & Footpaths Improvements Group** (Cllr Exton)
 - vii. **Local Youth Network Management Group** (Cllr M Akhtar)
 - viii. **Movies at Malmesbury (Cllr D'Arcy)**
 - ix. **Bus Services Improvement** (Cllr Exton)
 - x. **Health & Wellbeing Forum** (Cllr Power)
 - xi. **Community Safety Forum** (Cllr James)
 - xii. **Joint Neighbourhood Plan** (Cllr Power)
 - xiii. **Cotswolds National Landscape Board** (Cllr Sanderson)
 - xiv. **Athelstan Statue** (Cllr Sanderson)
17. To receive an update from Wiltshire Councillors. This may include urgent actions to be considered by the Council.